

GSI REQUIREMENTS AND QUALIFICATIONS

1. Academic Standing: GSIs must be in good academic standing (i.e., may not be on academic probation or have had their degree candidacy lapse), have a minimum 3.1 grade-point average, and have no more than two Incomplete grades in upper division and graduate courses on the transcript.

2. Registration and Enrollment: Appointees must be UC students who are registered and enrolled in at least eight units of course work during the semester in which they are serving as a GSI.

3. Graduate Standing: Appointees must be UC graduate students. Only under exceptional circumstances may a UC Berkeley undergraduate student be appointed to serve as a GSI, and advance approval of the appointment by Associate Dean Duggan is required in each case.

4. Oral English Proficiency: Before being appointed, prospective GSIs who do not speak English as a native language, have not taken and passed the Test of Spoken English (TSE) before enrolling at Berkeley, or do not hold a bachelor's degree from an institution in the United States, are required to take the Speaking Proficiency English Assessment Kit (SPEAK) Test (or the Oral Proficiency Test [OPT] if the TSE or SPEAK scores are below passing) and receive a passing grade. The SPEAK and the OPT are administered through the Graduate Student Instructor Teaching and Resource Center, 301 Sproul Hall. Information regarding the language proficiency program can be found on the Center's website (<http://gsi.berkeley.edu/>).

5. 300-level Seminar: All graduate students appointed as GSIs must enroll in a 300-level seminar on teaching offered by the department in which they are teaching either concurrent with or prior to their first appointment as a GSI at Berkeley. These courses provide unit credit for preparation for teaching.

6. Teaching Conference: First-time GSIs must attend the Teaching Conference for new GSIs offered by the GSI Teaching and Resource Center each semester on the Friday before classes begin. International GSIs must also attend the teaching conference for new international GSIs offered in the fall semester on the Thursday before classes begin.

7. Online Course: First-time GSIs must successfully complete an online course on professional standards and ethics in teaching by the end of the third week of classes. To enroll in the online course, please go to the GSI Teaching and Resource Center's website (<http://gsi.berkeley.edu/>).

The full text of the Graduate Council's Policy on Appointments and Mentoring of GSIs can be found on the web (<http://evcp.chance.berkeley.edu/GSIMentoringPolicy.pdf>).